

## **NOTICE FOR INVITING TENDER FOR HIRING VEHICLE**

Jharkhand Rajya Gramin Bank, Regional Office, Palamu is in need of one commercial vehicle for bank use where quotations are invited from reputed transport operators. The requisition of vehicle is only for office use.

### **Requirement of vehicle is as under:-**

**Type of vehicle:** SUV

**Model:** Manufacturing year not older than 2023

**Agreement Period:** 3 years

**PLEASE SUBMIT YOUR MOST COMPETITIVE QUOTATION ON OR BEFORE 03.02.2025 TILL 5 PM IN A SEALED ENVELOPE AT REGIONAL OFFICE, CHURCH ROAD, DALTONGANJ.**

**PLEASE ALSO NOTE THAT REGIONAL OFFICE, PALAMAU RESERVES THE RIGHT TO ACCEPT/REJECT/CANCEL THE PROCESS AT ANY POINT OF TIME WITHOUT ANY CLARIFICATION THEREOF.**

**ALL THE BEST.**

For other detailed information regarding rent and terms and conditions, Please refer Annexure-I

**Date:** 29.01.2025

  
Regional Manager  
JRG Bank, RO IV  
Palamu

**AGREEMENT FOR HIRING OF VEHICLE**

This agreement is made on .....between Jharkhand Rajya Gramin Bank incorporated under the Regional Rural Bank Act, 1976 having its Head Office at Zila Parishad Premises, Kutchery Chowk, Ranchi (Hereinafter called 'JRG Bank') which expression shall include its successors and assigns and....., having residence at ..... (Hereinafter called the "THE OWNER" of the vehicle which expression shall include its successors and assigns) Whereas Bank has decided to hire ..... for JRG Bank at ..... And for this purpose Bank is hiring the vehicle of .....on the following terms and conditions:-

1. The Driver of the vehicle will report at the residence of ..... at 9.00 AM. On all normal days and will be on duty till 9:00 P.M. i.e., 12 hours.
2. The rent for per vehicle per month is Rs..... (This includes salary of the drivers/repairs of the vehicles etc) for use of vehicle for 12 hours a day @ Rs. 10/- per KM and Rs. 180/- per hour of or part thereof after 9:00 P.M.
3. The agreement is valid for a period of 03 (three) years w.e.f. .... , Bank will be at liberty to terminate the agreement by giving one month's notice to the owner without assigning any reasons for termination.
4. The monthly rate and other rates which will be fixed for a period of one year from the date of agreements and in no circumstances any enhancement or change in rent or other charges will be entertained during this period and after this period a review will be done and then rent and other charges will be decided further upon.
5. In case if the vehicle is required before 9.00 A.M. in such cases the 12 hours duty will be reckoned from the time the vehicles report for duty.
6. The vehicle may also be used for on Sundays/Holidays at the discretion of the Bank.
7. The vehicle driver on normal working days should report to the ..... at his residence in ..... The driver should also report to him before leaving from his residence in .....

8. Use of vehicle after 12 hours duty will be treated extra Km/hr
9. The driver of vehicle should be well behaved, neatly uniformed with white uniform provided by the owner and provided with mobile phones with incoming and outgoing facilities and photo ID cards. The owner should ensure strict compliance of the above.
10. The owner will have to get the list of drivers approved by the Bank the photocopy of the license of the driver duly verified by the vehicle owner will be deposited with the Bank.
11. The vehicles will be kept clean (both interior and exterior), upholstery of the vehicles befitting the decorum of the Bank will be maintained Deodorant/freshener to be kept in the vehicle and sent for the duty duly washed/cleaned.
12. The vehicles should be at all times road worthy & fuel tank full. The vehicles will be comprehensively insured by the owner and a copy of the same to be deposited with the bank within 15 days.
13. The owner will pay all types of taxes (road and transport) related to the vehicle.
14. The vehicle should be registered as commercial/taxi vehicle.
15. The vehicle will not be sub-let to any other service provided by the owner.
16. The vehicle log book will be maintained in duplicate by the driver/owner duly signed by the user of the vehicle and copy of the same will have to be attached with the monthly bills for his/her official as well as his/her personal use.
17. In case of breakdown of the vehicle, alternative arrangement has to be made within 30 minutes or else penalty @ twice the daily pro-rata will be recovered from the monthly bill.
18. The running of the vehicle from the parking place to the residence of the ..... / return will be on account of the owner of the vehicle.
19. The integrity & the character of the driver should be ascertained by the owner of the vehicle with due diligence.
20. Night Parking space may be provided by the officials using the vehicle but the bank will not be under obligation to provide the space

21. Non-adherence of any of the terms and conditions stipulated above will attract penalty as per Bank's discretion.
22. This deed of agreement is mutually effective from ..... in witness the parties have executed this agreement on the above mentioned.

1. Owner (Service provider)

2. Bank  
Authorized Officer of the Bank

Witness: 1. (Signature)

(Sri/Smt.

.....

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(Sri/Smt.

.....