

**JHARKHAND RAJYA GRAMIN BANK
REGIONAL OFFICE, HAZARIBAGH**

NOTICE/ACCOUNTS/HZB/2025-26/29

Date :26.09.2025

**Notice Inviting Quotation for Renovation & Alteration Works
of the Furniture of Existing Premises of Bishnugarh Branch.**

Jharkhand Rajya Gramin Bank, Regional Office, Hazaribagh invites sealed quotations from bonafide registered supplier /firm for procurement of furniture items for furnishing/renovation of existing premises of Bishnugarh Branch at Bishnugarh, Hazaribagh detailed specification mentioned in Annexure II , at our existing premises of Bishnugarh branch Address as under::
Jharkhand Rajya Gramin bank, Bishnugarh Branch, at & po-Bishnugarh Hazaribagh, Jharkhand.

The interested firm /Supplier may visit on above address to assess their cost and submit their technical details & financial quotation documents in prescribed format in separate sealed cover.

The estimated cost for aforesaid items is Rs.231600/-.. including GST (including all taxes/transportation and labour charges)

Intending eligible firm may download quotation/bid document from our **Bank's website jrgb.intender section from 26.09.2025 to 13.10.2025**

Technical & Financial documents sealed in separate covers must be delivered to the **Accounts department at Regional Office, Jharkhand Rajya Gramin Bank, Babugaon Chowk, Korra, hazaribagh** up to 13.10.2025 till 4.00PM. All sealed quotations received till then will be opened on 14.10.2025, in our Regional office at 11.00 A.M . If the last date of bid dropping/opening of quotations paralyzed due to unforeseen reason(s), then it shall be done on the next working day. The undersigned reserves the right to accept or reject any or all the quotations without citing any reason whatsoever.

Sd/-

REGIONAL MANAGER



Terms & Conditions

01. Delivery Place:

Bidder will supply and deliver the work at , Jharkhand Rajya Gramin bank, Bishnugarh Branch, at & po-Bishnugarh Hazaribagh, Jharkhand. and the cost of transportation will be borne by the supplier.

02. Bid Price:

- a) All duties, taxes and other levies including the transportation expenses are payable by the firm under the contract and shall be included in total price.
- b) Each bidder shall submit only one quotation in the format supplied. Bidder submitting more than one quotation for the same package will not be entertained.
- c) All the columns and requisite information's must be filled in the supplies Format.

03. Submission of Quotations/Bid:

- a) Each bidder should submit quotations in sealed envelopes. (Technical & Financial in separate envelopes)

04. Credentiaity Certificate

1. Specification of Item (as applicable)

- a.) The Financial part (Part-II) of the bid shall consist of only Rate/Price on the Firm's letter pad. All the column and requisite information must be filled in the prescribed format. Bidder must quote the item wise Rate.
- b.) Award of contract on the basis of lowest evaluated price for which the bidder must quote the rate per item. Bidder must quote the rate of all items.

05. Evaluation of Quotations:

The JRG Bank will evaluate and compare quotations determined to be substantially responsive i.e

- a) Are properly signed
- b) Confirm to terms, conditions, specifications and qualifications conditions.

06. 1. Tender fee of Rs.2000/- in form of DD favouring "Jharkhand Rajya Gramin Bank" to be deposited separately with the documents.

2. The L-1 vendor selected have to deposit performance guarantee amount (5% of invoice price) in form of (i) Discharged Fixed Deposit of JRGB for one year or (ii) Bank Guarantee in favour of Jharkhand Rajya Gramin Bank for one year.

07. Award of Contract:

The JRG Bank will award the contract to the bidder whose quotations has been determined to be substantially responsive, and who has offered the lowest evaluated quoted price.

A) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.



08. Other Terms & Conditions:

(a) JRG Bank reserves the right to prepone/postpone/cancel the bid. The bidder will have to abide with the decision.

(b) Payment shall be made after the Completion of work and submission of bills which will be subject to satisfactory vetting of work by the Architect who will certify the quality and quantity of the items supplied/ work done as per specifications and recommend accordingly the extent of payment.

(c) No preference will be given to any bidder of class of bidders, either for the price or for other terms and conditions.

(d) Quotation may be submitted on the printed letter head of the bidder in the prescribed format supplied.

(e) No payment will be made for any damage of goods supplied.

We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-

REGIONAL MANAGER

PROFORMA FOR TECHNICAL BID (PART-I)Annexure:I

	Particulars	Tobefilled inbythe The firm
1	Nameofthesupplier/Agency	
2	Detailed office address of the supplier/Agency withOfficeTelephoneNumber,FaxNumberand Mobile Numberandnameofthecontactperson	
3	PAN/TANNumber (copytobeenclosed)	
4	SalesTax/VAT/GSTRegistrationNumber(copytobeenclosed)	
5	Whetherbiddocumentofallpagesofthetermsand conditionsdulysigned,intokenofacceptanceofthesame,i sattached	
6	Whetheragency profileisattached?	
Date	:	
Place	:	Signature of the Bidder withOfficeSeal

FORMAT OF FINANCIAL BID(Part-II)Annexure:II

Name of the Firm/Agency/Supplier: _____

Sl.	Particulars	UNIT	QTY	RATE Rs.)	AMOUNT (In Rs)
1	Cash Counter Providing and fixing in position Cash Counter wide as comprising of the following. i) Working top made with 18mm thick ply board laminated out side by approved color sun mica & in side by liner off white. ii) Vertical facia (Apron) made with 18mm thick plywood finished with 1mm thick groove at the joint of lathenides of two approved shades. iii) Vertical drop (horizontal band) shall be provided on the facia below the working top made with 18mm thick plywood finished with 1mm thick laminate with provision for concealed light, 1mm thick groove shall be provide at the joint of two different shades of laminate. iv) Glazed partition of 1'-4" height above working top provided with 12mm thick toughened and frosted glass besides non-transparent film from insisted fixed to partition as per fixing details and to boxing with concealed S.S. finished 'D' brackets as shown in the drawing. The exposed edges of the glass shall be finished in mirror polish. v) Transaction top shall be provided with 12mm thick toughened glass (partly glazed partly frosted fixed horizontally with concealed Stainless Steel D bracket. Both exposed edges (inside and outside) shall be moulded and finished in mirror polish. vi) Glazed partition having height 1'0" above the transaction top (in facia) shall be provided with 12mm thick glass (clear) with cut out of 8"x4" as per drawing. The edges of cut out and the top edge of glass are to be mirror polished and to be fixed to partition as per fixing details and to boxing with concealed S.S. finished 'D' brackets as shown in glass (clear) above the slit to be fixed to partition as prefixing details and to boxing with concealed S . S. finished 'D' brackets as shown in the drawing. The exposed edges shall be finished in mirror polish. 7'-6" high Boxing (10" X 10") made with 18mm thick plywood as per drawing with 1'-6" horizontal extension at the top including providing and fixing 6mm thick square frosted glass at a height of 5" -11" above Finished Floor level.	Sft.	49.0Sft.		

	vii) 1'-9" high boxing (5" X 5") made with 12mm thick plywood finished with 1mm thick laminate are to be provided. viii) Telescopic CPU Stand/Readymade Keyboard tray shall be provided of approved model and make. ix) Footrest made with T.W. member of size 4" X 1$\frac{1}{4}$" Finished with French polish. x) Drawer units as per drawing shall be provided and each drawer should have vertical partitions for keeping the currency notes and multipurpose Godrej locks. Facia of drawers unit shall be finished with 1mm thick laminate and all other sides shall be finished with white enamel paint. The drawers will be provided with handles (Stainless Steel finish) and channels as per approval of the project Consultant/Bank. xi) Boxing as per drawing made with 12mm thick plywood finished with Synthetic enamel paint shall be provided below the table top for electrical conducting and at the bottom for the LAN cabling/ Telephone wire conducting. xii) Item to include all necessary hardware and fittings in Stainless Steel finish, lapping to all edges and making provision only for electrical fitting behind the front. Vertical drop and also in the 10" X 10" boxing as shown in the drawing. Necessary beadings with melamine polish for fixing the glass are to be provided as per drawing/as directed.				
2	<u>Partly Glazed Partition for cash Cabins</u> Providing and fixing in position 7'-6" high partly glazed partition for cash Cabins as per drawing Including door in frame work at 2'x2' grid (horizontally and vertically) comprising of 2"x1 1/2 " ply board with sun mica Section and / or as per frame work shown in the drawings. Item to include 8mm thick glass with etching and frosting. The door will be provided with T.W louvers finished in Melamine polish of matching laminate sun mica color. The doors (2'-6"X7'-0")are also to be provided with night latch. Two wooden trays are also to be provided in the glass and the edges the glass cutouts are to be finished in melamine polish of matching laminate colors directed including all necessary stainless steel finish fitting/hardwarelocks and wood preservatives paints etc. As per list of approved material and as approved material and as approved by the project consultant /Bank complete in all respect , as shown in map.	Sft	303sft		
3	<u>Partly Glazed Low Height Partition for Manager chamber</u> Providing and fixing in position partly glazed low height partition (21/2" thick) in frame work with 18mm thick ply board with both sides finished with 1 mm thick sunmica of approved color to include 12mm thick glass (clear /frosted to be fixed as shown in drawing. The exposed edges of the glass to be finished in mirror polish. 3'-0" wide single shutter gate, complete in all respects , as shown in map. 3'-0" high board + sun mica & 1'-6" glass.	Sft	30.0sft		

4	Front Office Counter (General counter) Providing and fixing in position Front office Counter 2'-6" wide as comprising of the following complete in all respects – i) Working top made with 19mm thick plywood finished with 1mm thick approved color sunmica finish & in side off white liner finishing.. Outside edge of the working top shall be provided with 12 mm thick glass , fitted over 19mm thick laminated by approved color sun mica & 12mm thick glass. ii) Vertical facia (Apron) made with 18mm thick plywood finished with 1mm thick laminate by sun mica with 1mm thick groove at the joint . iii) Vertical drop (horizontal band)shall be provided on the facia below the working top made with 18mm thick plywood finished with 1mm thick sunmica with provision for concealed light, 1mm thick groove shall be provided at the joint of two approved shades of sunmica. iv) Glazed partition above working top to be provided with 12mm thick clear glass cut to the slandered shape fixed to partition as per fixing details and to boxing with concealed S.S. finished 'D' brackets as shown in the drawing. The exposed edge of the glass shall be finished in mirror polish. v) 3' – 10 high Boxing (10" X 5")made with 18mm thick plywood finished with 1mm thick laminate including providing and fixing 6mm thick square frosted glass at a height 3' -2 " above finished in mirror polish. vi) 1' -9" high Boxing (5" X 5") made with 18mm thick plywood finished with 1mm thick laminate including providing and fixing 6mm thick square frosted glass at a height 3' -2" above finished floor level. vii) Vertical supports made with 18mm thick plywood finished with white enamel paint. viii) Telescopic CPU Stand/ readymade Keyboard tray shall be provided of approved model and make. ix) Footrest made with T.W. member of size 4" X 1$\frac{1}{2}$" finished with French polish. x) Drawer units as per drawing shall be provided with multipurpose Godrej locks in Each drawer. Facial of drawer unit shall be finished with 1mm thick laminate and all other side hall be finished with white enamel paint.(Stainless steel finish) and channels as per approval of the project consultant/ Bank. xi) Boxing as per drawing made with 12mm thick plywood finished with Synthetic enamel paint shall be provided below the table top for electrical conducting and at the bottom for the LAN cabling/ Telephone wire conducting. The item to include all necessary hardware and fittings in Stainless Steel finish, lapping to all edges and making provision only for electrical fitting behind the front. Vertical drop and also in the 10" x 10" boxing as shown in the drawing. Necessary beadings with melamine polish for fixing the glass are to be provided. Fixing the glass is to be provided. Board + sun mica -2'-6" , Glass-2'-0".	Rft	82.0Rft		
5	S/F/F Wicket get of size 2'-6" X3'-0" , made of 19mm ply board , laminated by 1mm sun mica with in side S.S.S. L-drop & hinges.	Sft	15 sft	600	9000

6	S/F/F extra table top size 2'-6"X5'-0", height 2'-6", made of 19 mm thick board , outer side laminated by 1.0 mm sunmica , inner side liner of off white , with 4.0 Nos. of drawer with all fittings & fixing	Sft.	30sft		
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1. I/We agree to supply the above mentioned items in accordance with technical specification for a total contract price of RS..... (in words Rupees) including Transportation & labour charges etc.within 20 days of the issue of Work order.
- 2.I/We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:

Designation:

Date:

Address:

ContactNo.:

