

**JHARKHAND RAJYA GRAMIN BANK
HEAD OFFICE, RANCHI**

JRGB/RO-VII/ACCT/236 /2024-25

DATE-06.02.2025

Notice Inviting Quotation for Procurement of Furniture

Jharkhand Rajya Gramin Bank, Regional Office Deoghar, invites sealed quotations from bonafide registered supplier/firm for procurement of furniture items (Cash counter, BM Table, Dealing Counter, Other Officer's Table & Others) as per lay out plan and detailed specifications mentioned in Annexure-II, as under:

Regional Manager ,Regional Office RO-VII, Castair Town, Near Geeta Devi D.A.V. School , Deoghar-814112. The aforesaid furniture items have to be supplied /installed at First Floor of our **Jharkhand Rajya Gramin Bank ,Koeridih Branch at Main Road Koeridih,Deoghar .**

The interested firm/supplier may visit on above address to assess their cost and submit their technical details & financial quotation documents in prescribed format in separate sealed cover.

The estimated cost for aforesaid items for Koeridih Branch is Rs.169370.00 approx excluding GST(including all taxes/transportation and labour charges)

Intending eligible firm may download quotation /bid document from our Bank's website **jrgb.in** tender section from 06.02.2025 to 12.02.2025 till 11.00 AM.

Technical & Financial documents sealed in separate covers must be delivered to the **Regional Manager JRG Bank, Regional Office-VII, Castair Town, Near Geeta Devi D.A.V. School, Deoghar-814112** up to 12.02.2025 till 11.00AM. If the last date of bid dropping/opening of quotations paralyzed due to unforeseen reason(s),then it shall be done on the next working day. The undersigned reserves the right to accept or reject any or all the quotations without citing any reason whatsoever.

Sd/-

REGIONAL MANAGER

Terms & Conditions

01.Delivery Place:

Bidder will supply and deliver the furniture items in requisite number at Jharkhand Rajya Gramin Bank, Koeridih Branch at main road Koeridih Deoghar and the cost of transportation will be borne by the supplier.

02.Bid Price:

a)All duties, taxes and other levies including the transportation expenses (excluding GST)are payable by the firm under the contract and shall be included in total price.

b)Each bidder shall submit only one quotation in the format supplied.Bidder submitting more than one quotation for the same package will not be entertained.

c)All the columns an requisite information's must be filled in the supplies Format.

03.Submission of Quotations/ Bid:

a)Each bidder should submit quotations in sealed envelopes.(Technical & Financial in separate envelopes)

04.Credentiality Certificate:

1. Specification of Item (as applicable)

a)The Financial part (part-II)of the bid shall consist of only Rate/Price on the Firm's letter pad. All the columns and requisite information must be filled in the prescribed format. Bidder must quote the item wise Rate.

b)Award of contract on the basis of lowest evaluated price for which the bidder must quote the rate per item. Bidder must quote the rate of all items.

05.Evaluation of Quotations:

The JRG Bank will evaluate and compare quotations determined to be substantially responsive i.e a) Are properly signed

b) Confirm to terms, conditions, specifications and qualifications conditions.

06.Award of Contract:

The JRG Bank will award the contract to the bidder whose quotations has been determined to be substantially responsive, and who has offered the lowest evaluated quoted price.

a)Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

07.Other Terms & Conditions:

a)JRG Bank reserves the right to prepone/postpone/cancel the bid. The bidder will have to abide with the decision.

b)Payment shall be made after the completion of work and submission of bills which will be subject to satisfactory vetting of work by the Architect who will certify the quality and quantity of the items supplied/work done as per specifications and recommend accordingly the extent of payment .

c)No preference will be given to any bidder of class of bidders, either for the price or for other terms and conditions.

d)Quotation may be submitted on the printed letter head of the bidder in the prescribed format supplied.

e)No payment will be made for any damage of goods supplied.

We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-

REGIONAL MANAGER

PROFORMA FOR TECHNICAL BID(PART-I)

Sr. No	Particulars	To be filled in by the firm
1	Name of the supplier/Agency	
2	Detailed office address of the supplier/Agency with office Telephone Number, Fax Number and Mobile Number and name of the contact person	
3	PAN/TAN Number (copy to be closed)	
4	Sales Tax/VAT/GST Registration Number(copy to be closed)	
5	Whether bid document of all pages of the terms and conditions duly signed, in token of acceptance of the same, is attached	
6	Whether agency profile is attached?	
	Date: Place:	Signature of the Bidder with Office Seal

FORMAT OF FINANCIAL BID (Part-II)Annexure-II

(Applicable for Koeridih Branch)

Name of Firm/Agency/Supplier:

Sl. No	DISCRIPTION OF GOODS	Qty	UNIT	Rate	Amount
1.	2"*2" Grid False Ceiling	730	Sqft		
2.	Full Height Partition partly paneled and partly glazed –Cash cabin	110.00	Sqft		
3.	Cash Cabin Table	01	No.		
4.	Manager Table	01	No.		
5.	Manager Side Table	01	No.		
6.	Full Height Partition partly paneled and partly glazed –BM cabin	140	Sqft		
7.	Dealing Counter Table	40	Sqft		
8.	Notice Board	01	No.		
9.	Withdraw Slip Self	01	No.		
10.	Cheque Drop Box/Suggestion Box	02	No.		
11.	Complain Box	01	No.		
12.	Manager name Board	01	No.		

13.	Main Entrance Glazed Door	50.00	Sqft		
14.	Back storage /full/low height cabinets	50.00	Sqft		
15.	Column Panelings	190.00	Sqft		
16.	Vertical Blinds	40.00	Sqft		
17.	Door Closure	2.00	Each		
18.	Mortise Lock	2.00	Each		
19.	Hydraulic Floor spring for Main Entrance Glass Doors	1.00	Each		
20.	Writing Desk	1.00	No.		
21.	Mortise Lock	2.00	Each		
22.	Writing Desk	1.00	Each		
23.	Suggestion Box/Cheque Drop Box	2.00	Each		
24.	Aluminium grill above cash cabin	45.30	Each		
				Total (Rs)	
				GST (Rs)	
				Total(Rs)	

I/We agree to supply the above mentioned items in accordance with technical specifications for a total contract price of RS.....(in words Rupees.....)including Transportation & labour charges(for shifting of existing furniture items)etc. within 10 days of the issue of supply order. I/We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with seal)

Address:

Name:

Contact No:

Designation:

Date: